Frequently Asked Questions

Below are frequently asked questions. If you don't see an answer to a question that you have, please email **PMIEUROPECHAPTERDEVELOPMENT@pmi.org** for assistance.

HOW DO I ACCESS THE EVENT?

I just registered. How do I access the virtual platform?

Attendees will receive an email notification within 1 week prior to the live event date which will include further instructions and a link to access the virtual platform. Attendees will need their email address in order to sign in on the virtual platform.

To receive all event communications, be sure to mark the following email address as trustworthy in your settings: **PMIEvents@theonlinexpo.com**.

If you have any issues locating your log in email notification, please contact us at **PMIEUROPECHAPTERDEVELOPMENT@pmi.org** **for assistance**.

Will I have access to content after the live virtual event has ended?

Yes, the Region 8 Meeting content will be available on demand through 31 June 2022.

TECHNICAL REQUIREMENTS AND VIRTUAL PLAFORM QUESTIONS

What are the minimum requirements of my computer that are needed to participate?

The technical requirements can be found **here**.

How do I find my browser, version and operating system (OS)?

To find your proper computer details, please click **here**.

Will I still be able to participate if my company has a corporate firewall in place?

In most cases, firewalls will not pose a problem. You should be able to participate in the entire event even if your company has a firewall in place. There is a port checker in the system check. This will allow you to see any potential issues. To run the system check, click **here**.

MEMBERSHIP & REGISTRATION

Do I have to be a member to register for this event?

Yes, this is a member only event.

To become a member visit PMI.org and sign up.

Please note: PMI membership fees are non-refundable and non-transferable. Once your registration is processed, we will update your membership purchase to your online PMI account; however, please allow approximately 10 business days for your membership to be applied to your PMI account.

How do I modify my PMI profile?

To modify your profile go to **https://my.pmi.org/profile/personal** and those updates will then carry over into your registration record.

How can I recover my lost PMI profile password and/or username?

Visit the **login page** to reset your username or password.

Will I receive a registration confirmation letter?

When registering online, an email confirmation will be sent immediately to your primary email address used during registration.

What is the PMI Virtual Event Agreement?

All attendees of this event must agree to the policy below during the registration process. By registering for the Region 8 Meeting, you agree to abide by the following provisions:

▪ Presentations are the property of the Project Management Institute and the presenters. Any distribution of the presentations by electronic means or otherwise is strictly prohibited. Any reuse of presentation materials requires prior written consent of PMI, the presenter, or a legal representative thereof. Please contact **PMIEUROPECHAPTERDEVELOPMENT@pmi.org** for copyright and reuse information.

▪ When an attendee interacts with sponsored content or virtual booths, the attendee consents to PMI sharing their name, title, company, phone number, city/state, country, industry and email address with the specific sponsor(s) with whom they interact. This data sharing provides sponsors the ability to follow-up after the event. *If an attendee does not wish to have their information shared with sponsors, they must refrain from interacting with sponsored content and/or virtual booths*. All sponsored content and virtual booths will be clearly advertised as such.

EVENT CODE OF CONDUCT

What is the PMI Event Code of Conduct for this event?

All attendees of this event must agree to the policy below during the registration process.

A platform to learn, engage, and spark thought-provoking conversations—impacting not just today, but also tomorrow and the future. This is what PMI events are all about, and we provide a welcoming environment for all. Harassment (such as homophobia, racism, or behavior that discriminates against a group or class of people) or inappropriate behavior of any kind toward any participant will not be tolerated. We require all participants of PMI events to adhere to **PMI's Core Values** and **PMI's Code of Conduct**.

Whom do I contact with questions about my Region 8 Meeting registration?

For registration questions, please email **PMIEUROPECHAPTERDEVELOPMENT@pmi.org**

PROFESSIONAL DEVELOPMENT UNITS (PDUs)

How many PDUs will I receive for attending the Region 8 Meeting?

The number of PDUs awarded varies for each event. NOTE: You must be in session attendance for at least 15 minutes from the start time to be awarded PDUs.

How do I claim PDUs for the Region 8 Meeting?

Professional development units (PDUs) are reported on your behalf. These claims will be automatically uploaded to the PDU transcripts of participating attendees that hold one or more of the following: DASM, CAPM, DASSM, PMI-ACP®, PMI-PBA®, PMI-RMP®, PMI-SP®, DAC, DAVSC, PMP®, PgMP®, PfMP®. PDUs will appear on certification holders' transcripts following this event after completion of the attended session within 30 days.

Attendees must access the session and participate in the offering to obtain the PDU offered. Attendees may visit ccrs.pmi.org to confirm PDU reporting. Learn more about maintaining your PMI certification on **pmi.org**.